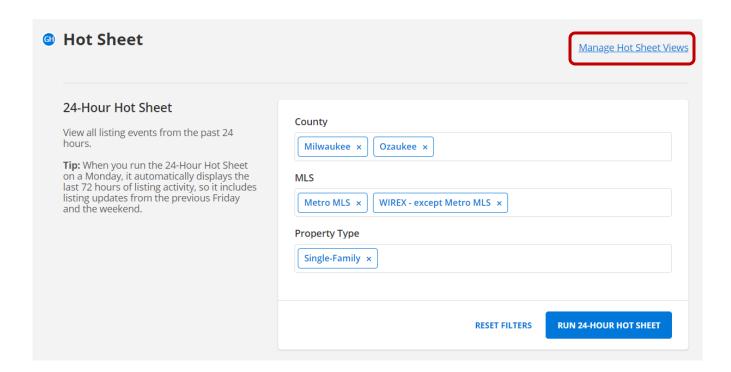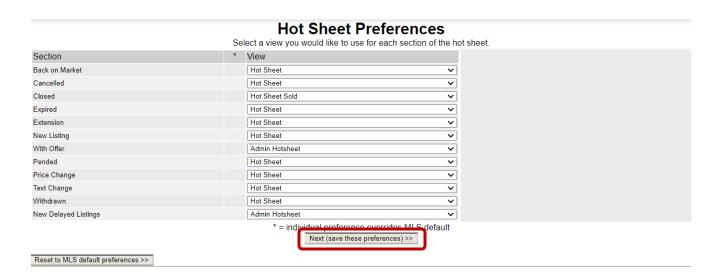# Standard 24- Hour Hotsheet

The Standard 24-Hour Hotsheet, shows *all* activity in the county/counties selected over the past 24 hours. When you choose this option, you can search by County, MLS, and Property Type. To select your desired county/counties, simply click your mouse in the **Select** field and choose your desired counties, one at a time, from the list. Click **Run 24-Hour Hot Sheet** when done

NOTE: If you run the 24-Hour Hotsheet on a Monday, it displays the last 72 hours activity. This is to cover activity on the previous Friday and weekend.

Before you run your Hot Sheet, you have the option to view each status category using a view of your choice. Clicking the link '**Manage Hot Sheet Views**' will display the settings you can use for each category. After you have made your selections, click **Next (save these preferences)**.
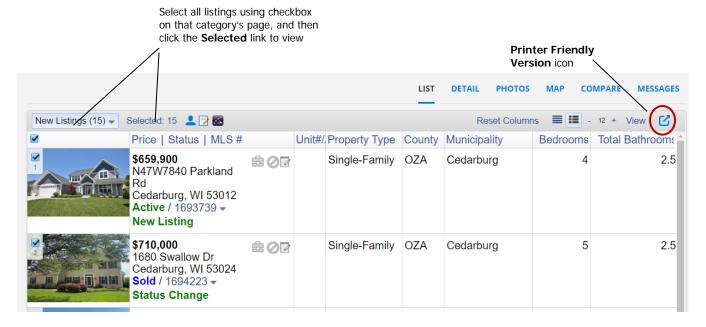
Hot Sheet Preferences

Select a view you would like to use for each section of the hot sheet.

Section	*	View
Back on Market		Hot Sheet
Cancelled		Hot Sheet
Closed		Hot Sheet Sold
Expired		Hot Sheet
Extension		Hot Sheet
New Listing		Hot Sheet
With Offer		Admin Hotsheet
Pended		Hot Sheet
Price Change		Hot Sheet
Text Change		Hot Sheet
Withdrawn		Hot Sheet
New Delayed Listings		Admin Hotsheet

* = individual preference overrides MLS default

Next (save these preferences) >>

Reset to MLS default preferences >>

Hot Sheet Preferences

Select a view you would like to use for each section of the hot sheet.

Section	*	View		View name:
Back on Market		Hot Sheet		Sold Listings
Cancelled		Hot Sheet		Report title:
Closed		Sold Listings		Sold Listings
Expired		Appraisal/CMA		
Extension		Business Opportunity		The following columns are included in this short display:
New Listing		CMA		Listing photo
With Offer		Comm/Industrial		Rented Price, Sold Price
Pended		Condominium		List Price, Rental Price
Price Change		Dates		Bedrooms, U1 Bedrooms
Text Change		Delayed Listings		Total Bathrooms, U1 Total Bathrooms
Withdrawn		General View		Rented Date, Sold Date
New Delayed Listings		History		Days On Market
		Hot Sheet		Est. Total Sq. Ft, Est. Total Sq. Ft., U1 Est. Sq. Ft.
		IDX View		County
		Member Production View		Property Type
		Multi Family		Original List Price
		No Photo		Fallthrough (BOM) Dt, Fallthrough Date
		One-Line 8pt		
		Residential		
		Residential Rentals		
		Single Family		
		Single Family		
		Sold Listings		

Reset to MLS default preferences >>

Clicking **Run 24-Hour Hot Sheet** will take you to the Search Results screen and display matches for all events of your selected criteria that happened in MLS over the past 24 hours.

Clicking the Event drop-down menu will take you to that section. The event will be displayed in the upper left corner

If you would like to see entire hotsheet results on one screen, there are two ways to accomplish that:

1. You can select all listings in each category, and then click on the **Selected** link.

Select all listings using checkbox on that category's page, and then click the **Selected** link to view

Printer Friendly Version icon

2. Click the **Printer Friendly Version** icon on the upper right corner of the List tab. This will open the listings in a text only version, as shown below.

New Listings for 5/23/2018 - 05/24/2018									59 Properties
Price / Status / MLS #	Unit#/AddlAddr	Property Type	County	Municipality	Bedrooms	Total Bathrooms	List Price	Listing Member	Listing Office
1	$351,000 824 E Hermitage RD Bayside, WI 53217 Active / 1581921 **New Listing**		Single-Family	MIL	Bayside	3	1.5	351,000 Jay Schmidt - Keller Williams 414-334-0470 jayschmidt@kw.com http://www.jayschmidtgroup.com	Keller Williams Rea Shore (keller6) 414-962-3605 mstalle@KW.com http://www.kwMilwa
2	$369,900 8860 N Seneca RD Bayside, WI 53217 Active / 1582162 **New Listing**		Single-Family	MIL	Bayside	3	2.5	369,900 Jay Schmidt - Keller Williams 414-334-0470 jayschmidt@kw.com http://www.jayschmidtgroup.com	Keller Williams Rea Shore (keller6) 414-962-3605 mstalle@KW.com http://www.kwMilwa
3	$189,900 3546 E Van Norman AVE Cudahy, WI 53110 Active / 1586181 **New Listing**		Single-Family	MIL	Cudahy	4	2	189,900 Jim Schleif and Anne Jorndt 414-961-8314 128 jschleif@shorewest.com http://jimschleif.shorewest.com	Shorewest Realtors 414-962-4413 jeffjoseph@shorew http://www.shorewe

You can also change your view on the fly using the **View** link.

					LIST	DETAIL	PHOTOS	MAP	COMPARE	MESSAGES

New Listings (15) ▾   Selected: 0 👤📝🖼   Reset Columns ☰ ▤ - 12 + View ☑

	Price | Status | MLS #		Unit#/	Property Type	County	Municipality	Bedrooms	Total Bathrooms
1	$659,900 N47W7840 Parkland Rd Cedarburg, WI 53012 Active / 1693739 ▾ **New Listing**	🖨⊘🗏		Single-Family	OZA	Cedarburg	4	2.5
	$710,000	🖨⊘🗏		Single-Family	OZA	Cedarburg	5	2.5