



Request for New Team Account

(All Fields are Required for Team Creation)

Responsible Team Member _____ Team Lead Met ID _____ Team Lead License # _____
(enter the name of the Team Lead)

Team/Group Name _____ Date of Team Creation _____
(name must end with the word Team or Group)

Team Contact Phone Number _____ Team Contact Email _____
(used for the Team Profile)

Office Name _____ Office Met ID _____

Office Address _____

NOTICE AND ACKNOWLEDGMENT. TEAM ACKNOWLEDGES THE FOLLOWING STATEMENTS

General Acknowledgements

- I acknowledge all members of the Team are members of Metro MLS and are located within the same office.
- I acknowledge I have read and understand the FlexMLS Team located on the teams section of metromls.com

Team Lead Initial Here _____

Team Statistics and Production Acknowledgements

- I acknowledge ALL Active, Contingent, Delayed, Withdrawn or Pending Listings and ONLY Sold Listings from current YTD or from the date of Team Formation, whichever is most recent will be transferred to the new Team met ID account.
- I acknowledge that each Team Members listings will be transferred to the new Team met ID unless specifically instructed on the reverse side of this form.
- I acknowledge that previous year statistics will continue to be for the individual team members and not for the team account.
- I acknowledge that all statistics created by a team will remain with the Team ID even if the team dissolves.

Team Lead Initial Here _____

3rd Party and Syndication Acknowledgements

- I acknowledge this change may affect third-party site display. Metro MLS will not be held responsible for integrations with other third-party sites and firm, company or brokerage back end systems.
- I acknowledge Metro MLS is responsible for syndicating to Broker distributions within Flex MLS only in regard to verifying Team listings are being sent successfully.
- Metro MLS has communicated Team changes to IDX & VOW vendors. I acknowledge it is my responsibility to make sure my information displays properly with them.
- I acknowledge that Team listings will appear on 3rd party sites under the Team name and that it is my responsibility to set up/link those accounts.

Team Lead Initial Here _____

